

**From:** [Rogers, Joan](#)  
**To:** [McKinney, Jason](#); [Flores-Gregg, Paula](#); [Vaughn, Gloria](#); [Urban, Trevor](#); [Collier, Deanna](#); [Murray, Annah](#); [Sanders, LaTonya](#); [Houston, Pamela](#); [Swatts, Darriel](#); [Bryan, David](#); [Watson, Linda \(R3\)](#); [Ford, Jeremy](#); [Wilson, Wenona](#); [Taylor, Maren](#); [Maynard, Katy](#); [Kerr, Michelle](#); [Ohl, Matthew](#); [Stevens, Jim](#); [Pollock, Devin](#); [Villaneda-VanVloten, Isabel](#); [Dunbar, Bill](#); [Leos, Valmichael](#); [Ofosu, Philip](#); [Ortiz, Eduardo](#); [Stowell, Jacob](#); [Ropski, Carol](#); [Burrus, Sheila](#); [Coats, Janetta](#); [Deyoe, Jeremy](#); [Zieba, Kyle](#); [R6HarveyInfo](#); [Rogers, Joan](#)  
**Subject:** Quick notes from 10am call 09/14/17  
**Date:** Thursday, September 14, 2017 11:12:11 AM

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Hi all.

I was asked to provide some quick notes from the 10am call today, because a few of the CLs weren't sure that they would be able to call in.

1. We went through the counties and who is actively working in each. If anyone needs a summary of that, please let me know, but that really should come from Janetta
2. Three co-leads will be coming to the Houston lab to assist as our coordinators. No time frame was given for their arrival. There will be a co-lead for each of the areas, Alpha, Bravo, and Charlie.
3. We are to stop cc'ing anyone but the R6HarveyInfo when we send our reports to Janetta.
4. After reaching out to the EOC in our assigned county, we are to get creative and contact the cities within the county (make sure the city doesn't overlap into another county and hasn't been contacted already) and the Community Based Organizations within the counties.
  - a. For the list of cities in each county, here is a website:  
<https://www.county.org/about-texas-counties/county-data/Documents/towns.html>
  - b. Note that on this list the abbreviation "pt." means that the city might be located in more than one county.
  - c. For CBO's, be creative with google searches like, "Community Organizations Harvey", "EJ Organizations Harvey", "Spanish Speaking Organizations Harvey", etc.
  - d. Keep good notes on who you contacted for all levels! Remember, there might be CLs coming in after your rotation that will need this info. Capture the names, phone numbers, county, what outreach you did with them, etc.
  - e. Wenona suggested to Janetta that a contact list be started for each county.
5. No furniture will be provided.
6. Vietnamese handouts are being worked on.
7. We have approval to print at the lab! There WAS a master set of fact sheets that Harris team thought were useful for the DRCs. But it is in pieces now. It would be helpful to have a master set of the approved fact sheets in order to just make copies from. If I have time, I'll work on this.

Let me know if you have any questions.

-Joan

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**From:** Rogers, Joan

**Sent:** Wednesday, September 13, 2017 9:26 PM

**To:** McKinney, Jason <McKinney.Jason@epa.gov>; Flores-Gregg, Paula <flores.paula@epa.gov>; Vaughn, Gloria <Vaughn.Gloria@epa.gov>; Urban, Trevor <Urban.Trevor@epa.gov>; Collier, Deanna <Collier.Deanna@epa.gov>; Murray, Annah <Murray.Annah@epa.gov>; Sanders, LaTonya <Sanders.Latonya@epa.gov>; Houston, Pamela <Houston.Pamela@epa.gov>; Swatts, Darriel <Swatts.Darriel@epa.gov>; Bryan, David <Bryan.David@epa.gov>; Watson, Linda (R3) <Watson.Linda@epa.gov>; Ford, Jeremy <Ford.Jeremy@epa.gov>; Wilson, Wenona <Wilson.Wenona@epa.gov>; Taylor, Maren <taylor.maren@epa.gov>; Maynard, Katy <Maynard.Katy@epa.gov>; Kerr, Michelle <kerr.michelle@epa.gov>; Ohl, Matthew <ohl.matthew@epa.gov>; Stevens, Jim <Stevens.Jim@epa.gov>; Pollock, Devin <Pollock.Devin@epa.gov>; Villaneda-VanVloten, Isabel <villaneda-vanvloten.isabel@epa.gov>; Dunbar, Bill <dunbar.bill@epa.gov>; Leos, Valmichael <Leos.Valmichael@epa.gov>; Ofosu, Philip <Ofosu.Philip@epa.gov>; Ortiz, Eduardo <Ortiz.Eduardo@epa.gov>; Stowell, Jacob <Stowell.Jacob@epa.gov>; Ropski, Carol <ropski.carol@epa.gov>; Burrus, Sheila <burrus.sheila@epa.gov>; Coats, Janetta <coats.janetta@epa.gov>; Deyoe, Jeremy <deyoe.jeremy@epa.gov>; Zieba, Kyle <Zieba.Kyle@epa.gov>; Rogers, Joan <rogers.joan@epa.gov>; R6HarveyInfo <R6HarveyInfo@epa.gov>

**Subject:** Notes from debrief 9/13/17

Hi everyone.

Here are the notes from our 4pm call. Thanks to all who called in for it!

### **Topics Covered**

#### 1. DRCs and EOCs:

- a. Harris County's Baytown DRC is busy and CLs handed out a lot of material today. In fact, the team is completely out of 4 of the fact sheets. The Greenspoint DRC in Harris County, not so much. In fact, CLs are not going to staff a table there anymore.
- b. Michelle and Carol have two sites that may not be "official" DRCs, but are busy locations where people are getting information on recovering from the

disaster. They will be watching these locations to see if there is a need for EPA materials.

- c. Isabel's group is going to man a table at a DRC in Montgomery County, also. She requested a small table to take to the DRC.
- d. Brazoria does not have any DRCs and has not from FEMA about opening one there.
- e. Annah and Darriel went to Chambers County and they were very receptive and pleased to get the EPA fact sheet information electronically for their social media pages.

2. Fact Sheets: CLs are in need of larger quantities of handouts for the recovery centers. In rural areas, there could be a need for fact sheets/info on the prevention of mosquito borne illnesses and how to keep mosquitos from breeding. EOC in Brazoria wanted the fact sheets electronically but also wanted some paper versions. The United Way was also interested in the electronic versions. Val stated that Janetta has been working on this issue.

3. Additional County Outreach Coordination: Chambers County is the first county that wasn't on the original assignment list to be contacted. There is a need for the CLs to have one point of contact who knows where every team is working, and is also tied into the goals for which counties should be contacted next. This way, if the CLs complete their work in one county during the day and have time to connect with another, they have someone to reach back to and get new assignments quickly. Val will coordinate with Janetta on this topic.

- a. Michelle and Carol made contact with San Patricio County
- b. Annah and Darriel plan to go to Orange County on Thursday.

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4. Messaging for the Counties: Several CLs, including Val, wanted to reiterate that we should make sure that we express all the things that EPA can assist with and that it is free to the counties and residents. Do not leave them after only one general sentence asking if they need EPA assistance. Make sure that you have a sense that that they understand all the EPA has to offer.

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5. Vietnamese Pamphlet Found! Annah and Darriel identified another Vietnamese community in Chambers County and a fact sheet on Flood Clean up in Vietnamese was found. It is dated August 2017 and will be emailed to Janetta for approval and printing.

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6. Val's new duties: Val has been working to develop additional organizational ideas for the CLs and coordinating them with Janetta. He has been going through the CL

OneDrive and has been cleaning it up. He created the tracking spreadsheet and wants us to put our issues into it. He advises us not to get too hung up on the ranking of the issue, but just to make sure it gets in there so it doesn't fall off the radar.

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#### **Issues added to the Tracking Spreadsheet**

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A. Montgomery County needs a table. This has been added to existing suggestion as an immediate need.

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B. Printing handouts is needed immediately. This is already on the spreadsheet.

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C. Teams need a central coordinator who is local and readily available for requests for information. Central coordinator should also have knowledge of where each team is working and the unaddressed counties. This has been added to the spreadsheet.

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D. Vietnamese handout of the "Flood Cleanup and Indoor Air Quality" has been located and forwarded to Janetta for approval to use. This has been added to the spreadsheet.

-Joan

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